

Policy and business plan for use of CCTV camera in Opito Bay, Coromandel

1/ OBRA (Opito Bay Ratepayers Assoc) has identified an issue of criminal offending seemingly from perpetrators from outside the Bay. Following consultation with its members and NZ Police OBRA Has developed the following policy and business plan for the operation of a CCTV camera to address that issue. In that course OBRA has followed the Guide "Privacy and CCTV" issued by the Privacy Commissioner.

2/ The problem identified has been addressed by the acquisition of a security camera system which is located at 841 Blackjack Road. The network video recorder, power supply and ancillary equipment (Owned and maintained by OBRA) is housed in a locked cabinet on the property. Signs identifying the position and operation of that camera have been installed in the immediate proximity and in a position to notify the public of its presence ahead.

3/ The aim is to capture images of registration plates (night and day) of vehicles entering/departing the Opito Bay. There is no intention to identify Individuals otherwise.

4/The camera has been positioned to focus on vehicles entering and leaving the Bay, so as to not intrude on the privacy of any individuals to an unreasonable extent. OBRA has considered limiting hours of operation but has been unable to achieve that and because offending has been sporadic and no peak times identified.

5/ Data obtained will be wirelessly streamed, using a wireless access point presently in a modem located on an OBRA committee members' property, then uploaded to the cloud. Access to that data will be restricted to three members of the OBRA Committee (including the Chair) deputed at the annual general meeting (the CCTV guardians) and NZ Police. There will be no release of data beyond that authorised/sanctioned by NZ Police or as requested by Identified individuals.

6/ The CCTV guardians will prepare and maintain a log of all inquiries and access granted to data.

7/ This Policy and plan will be reviewed regularly, at least annually at the OBRA Annual general meeting.

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